

**WORK MUST START WITHIN SIX (6) MONTHS OF ISSUANCE OF PERMIT OR PERMIT WILL EXPIRE. IF, AFTER STARTING, THE WORK IS DISCONTINUED FOR A PERIOD OF 12 MONTHS, THIS PERMIT IMMEDIATELY EXPIRES.**

**TYPES OF STRUCTURES:**

- Sheds**
- Barns**
- Lean-tos**
- Shelters**
- Shops**
- Pre-manufactured Buildings**
- Carports, etc.**

**MISSION STATEMENT**

**To serve the citizens of Chowan County by providing protection for the public health, safety and welfare. Serving with the goal of meeting the needs of the citizens.**

**FOR MORE INFORMATION:**

*If you would like more information regarding obtaining a building permit you may contact:*

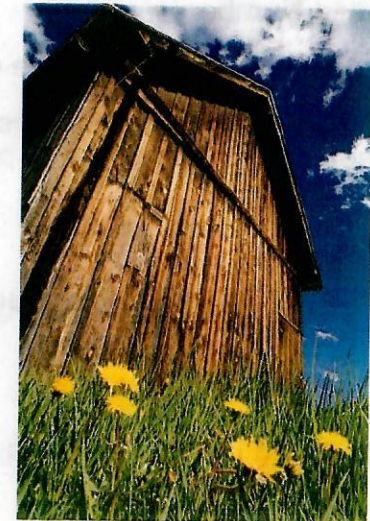
**Edenton-Chowan  
BUILDING INSPECTIONS  
252-482-5618**

**Hours: 8:00 a.m. – 12:30 p.m.  
1:15 p.m. -- 5:00 p.m.  
Monday— Friday**

**All current State  
Building Codes can be  
viewed at [www.ncbia.org](http://www.ncbia.org)**

**EDENTON-CHOWAN  
BUILDING INSPECTIONS  
DEPARTMENT**

**PERMIT REQUIREMENTS  
FOR DETACHED  
RESIDENTIAL ACCESSORY  
BUILDINGS**





The following is for general information only & may not cover every situation. Please consult with this office BEFORE building a Accessory Building for any questions.

### **TO OBTAIN A PERMIT:**

The minimum information needed to Complete an application for an Accessory Building Permit:

- 1: Project Address
- 2: Property Owner's Name
- 3: Total Contract Cost
- 4: Contractor Phone Number and License Number
- 5: Full description of work to be done
- 6: Plot plan showing dimensions of accessory building and size of primary structure

### **PERMIT PRICING (includes service systems:**

Minimum Fee	\$100.00
Over 400 sq. ft.	\$ .15 per sq. ft.

### **Do I need a permit?**

Buildings with any dimension greater than 12 linear feet require a permit and must be built to NC Building Code specifications to meet 110mph wind zone requirements.

All buildings any size must be anchored to resist overturning & sliding by installing a minimum of one ground anchor at each corner of the building, larger buildings may require more anchors.

### **Can I get a permit the same day?**

No. The application must be approved by the inspections department, planning department, and tax department before a permit can be issued.

### **When do I call for an inspection?**

This needs to be coordinated with the inspector at the time the permit is issued.

### **Will I need a plot plan?**

Yes, showing all existing and/or proposed structures, including distances from the property lines. A copy of a survey map or a hand drawn copy to scale will be accepted.

### **CAMA permits required?**

If the project is located in the Area of environmental concern, within 75' of a water body, a CAMA permit is required.

### **Is a licensed contractor required?**

If the total project is \$30,000 or more then a General Contractor's License is required. All other trades are required to be licensed.

### **Are flood vents required?**

Yes, if located within the AE-Zone (100 year flood area) vents or dampers must be installed or the building must be elevated 2 feet above the Base Flood Elevation and have Elevation Certificate from a NC Licensed Surveyor.