

ARROWHEAD PROPERTY OWNERS ASSOCIATION  
MINUTES OF MONTHLY MEETING  
March 10, 2018

Property owners present: 9  
Call to order by President Colleen Nicholas @ 9:01 AM  
Invocation by Steve Mullen

Roll Call:

Ken Nowlin	EXCUSED ABSENCE
Chuck DeMoulin	PRESENT
Brenda DeMoulin	PRESENT
Colleen Nicholas	PRESENT
Dana Nicholas	PRESENT
Steve Mullen	PRESENT
Lisa Bullock	EXCUSED ABSENCE
Van-Dee Hetherington	EXCUSED ABSENCE

Voting quorum not met. No items may be voted on.

Minutes of the February 10, 2018 Business Meeting were read but not approved due to a lack of a voting quorum.

## COMMITTEE REPORTS

**Public Works** – Steve Mullen reported that Rick Elkins, maintenance supervisor, removed a window from the Clubhouse and had it repaired at Perry Glass in Elizabeth City and then replaced it.

Limbs were removed from roads after high winds in late February.

The beach area was cleaned and leaves and limbs removed from the park.

**Building Control** – Chuck DeMoulin reported that 1 letter was received from a concerned resident regarding a clogged yard drain at a vacant house. The drain was found to be clogged and full of water. The realtor for the property was notified.

Notification was received from a property owner regarding a previously vacant house was now being rented. A letter was sent to the owner of the house advising that property rental is prohibited in AB.

1 letter sent to property owner regarding accumulation of undergrowth, vines and weeds.

1 letter sent to property owner regarding an abandoned/junked vehicle stored on the property.

**Parks & Recreation** – Brenda DeMoulin reported that the pot luck dinner held Feb. 3 was hosted by Colleen & Dana Nicholas and 21 people attended. Upcoming events include: Clean-up day on Sat., 3/17 from 9-11 am. Donuts & coffee will be served at 9 and hot dogs/chips/drinks at 11.

The Annual Easter Egg hunt will be held at the clubhouse on Sat., 3/31 from 2-4 pm.

Easter Sunrise Service will be held Easter Sunday, 4/1 @ 6:30 am sponsored by Warwick Baptist, Faith Fellowship, Rocky Hock Baptist and Ballard Bridge Baptist.

The Annual Membership meeting will be held at the clubhouse on Sat., 4/7 @ 4 pm with refreshments served immediately following.

The Second Annual AB Expo will be held Sat., 4/14 from 9-1 @ the clubhouse. So far we have 11 vendors committed to attend and 3 maybes. Decision was made to allow non-profit vendors to sell items.

**Treasurer** – Brenda DeMoulin reported that from May 2017 thru March 6, 2018, expenses were \$86,891.00. Total income for the same period is \$95,985.75. Reserve balance is \$105,692.14. New tractor expense is \$11,500 which was taken from the reserve balance, leaving a balance of \$94,198.42 in the reserve fund.

**Legal** – Brenda DeMoulin reporting for Lisa Bullock reported there are 111 accounts past due for a total of \$57,239.11, 50 of which have gone to collections.

**Communications Committee / President** – Colleen Nicholas reported that the March/April newsletter will have a folding party on Wed., 3/14 and the newsletters will be mailed out to all owners the following Friday. The newsletter will contain a change to the Restrictive Covenant which is a correction of a change which was made last year. Ballots for the Board elections were sent with the newsletter.

**Neighborhood Watch** – Dana Nicholas reported a meeting was held on Tues. 2/17. 6 members were present. New member Casey Nicholas was introduced. A report of kids smoking pot in the park was made.

New cameras are needed in the park and at the gatehouse. Research of costs and how the cameras will be set up as to wired or wireless will be undertaken.

New magnetic signs for vehicles have been made and will be distributed.

Members reported 134 hours of patrol over the previous 90 days.

Notice will go out to members as to the next meeting date.

## **NEW BUSINESS**

Colleen Nicholas reported that the Board will be conducting long range planning concerning a review of the by-laws, APOA inventory and all APOA facilities.

Ms. Nicholas also reported that school busses will now be restricted from using the gravel AB roads due to wear and tear on the roads.

It was reported that the house at the corner of Potawatomi and Bandon has someone living in it even though there is no electricity or water being supplied to the house.

The meeting was opened up to members' questions.

Bill Robbins gave the benediction.

The meeting was adjourned at 9:52 am.