

ARROWHEAD POA

600 Sioux Trail

Edenton, NC 27932

Address Label

Election Edition

A Message from your Arrowhead Beach Property Owners Association Board

As we move into the approaching spring time and warmer weather, we welcome all community members to be as active as you can in your community association. We have a great neighborhood and would like to keep it that way and strive for improvement.

Part of having a great neighborhood is helping support the functions of the Board. Your board is a group of volunteers who donate countless hours of personal time to carry out many tasks that maintain and improve our community. The board members collaborate to discuss changes, plans and priorities that occur throughout the month. We welcome volunteers to assist in any capacity. Just let us know you are interested.

As a homeowner/member your participation in voting for new/returning board members is essential. We have two volunteers that are running for the board: Bill Piles and Michelle Burgess and request that you complete your ballot upon receipt and mail it as directed or bring to the annual meeting.

Warm regards,

Cathy Grimes, Vice President

In addition to the two candidates, members also vote on the '26/'27 Calendar of Events, listed below; and the 26/27 Budget which follows on the next page.

FOR YOUR VOTING CONSIDERATION

APOA 2026-2027 Proposed Calendar of Events

Additional information to follow as plans develop.

April 4, 2026	Easter Party 1:00-2:30 pm
April 25, 2026	Community Yard Sale (call APOA office to participate) 9:00 am
May 23, 2026	Community Park Summer Cookout 12 Noon
July 4, 2026	Golf Cart Parade 10:00 am and Cookout 12 noon
September 5, 2026	Community Park End-of-Summer Cookout 12 Noon
October 17, 2026	Fall Festival 1:00-3:00 pm
October 30, 2026	Trunk or Treat 6 pm
October 31, 2026	Halloween - Follow City of Edenton schedule
November 14, 2026	Potluck Dinner
December 5, 2026	Decorate clubhouse for Christmas 10:00 am
December 12, 2026	Christmas Party Potluck Dinner and Santa visit 6 pm
January 9, 2027	Potluck Dinner 6 pm
February 13, 2027	Potluck Dinner 6 pm and Dance Party 7 pm
March 13, 2027	Potluck Dinner 6 pm Wear some green!
March 28, 2027	Easter festivities
April 4, 2026	APOA Annual Meeting will be held in the clubhouse at 1:30 p.m.
April 11, 2026	APOA Monthly Meeting is scheduled for 9:00 a.m.
April 17, 2027	Community Yard Sale 9:00 am

We reserve the right to alter this calendar due to scheduling changes or unforeseen circumstances.

Suggested additional events: Bingo, Card or Board Game Afternoon, Community Expo, Craft Fair, Crafting parties, Third Thursday Ladies Group, Arrowhead Beach Buddies, Share Your Hobby, etc.

Volunteers make these events successful. Please consider donating some time.

OFFICIAL PROXY

for the 2026/2027 Annual Membership Meeting

Please fill out this proxy if you do not plan to attend the Annual Membership Meeting. This proxy must be received by the Nominating Committee no later than Tuesday, March 31, 2026. They can be put in the locked drop box in front of the office, handed to the Nominating Committee at the meeting or mailed to the following address:

Kitty Jarrell, Nominating Committee Chairperson
810 Arrowhead Trail., Edenton, NC. 27932

The sole purpose of this proxy is to permit me to be counted as present at the Annual Membership Meeting for the Arrowhead Property Owners for the purpose of establishing a quorum to conduct the Association Business.

This proxy shall expire at the end of the Annual Membership Meeting on Saturday, April 4, 2026.

Signature _____ Date _____

Name (please print) _____

Membership number _____

Don't forget to include your ballot when mailing to the Nominating Committee or dropping off in the lock box in front of the office! Put both in the same envelope. The Nominating Committee will separate the proxies and deliver them to the APOA Board Secretary on or before the due date.

Kitty Jarrell,
Nominating Committee Chairperson
810 Arrowhead Trail.,
Edenton, NC. 27932

----- OFFICE USE ONLY -----

ACCEPTED THIS ____ DAY OF _____, 2026

Secretary, Arrowhead Property Owners Association

APOA Budget Work Sheet for 2026-2027

Projected Income	Revenue	Expenses
Associate Membership Dues	\$ 2,000.00	
Clubhouse Rental - Membership	\$ 1,500.00	
Clubhouse Rental - Non-Members	\$ 1,000.00	
Advertising Income from Newsletter	\$ 150.00	
Fines and Fees Income	\$ 500.00	
Interest Earned from Bank Accounts	\$ 1,500.00	
Administration		
Promotional & Appreciation Expenses		\$ 100.00
Professional Fees		\$ 6,000.00
Office Supplies		\$ 1,500.00
Accounting Software & Subscriptions		\$ 2,000.00
Internet & Phone Service		\$ 3,200.00
Newsletter		\$ 1,500.00
Postage		\$ 1,500.00
Legal		\$ 1,500.00
Bank Fees		\$ 1,000.00
Insurance		\$ 12,000.00
		\$ 30,300.00
Public Works		
Electricity		\$ 7,200.00
Clubhouse Propane		\$ 1,625.00
Environmental Waste		\$ 2,600.00
Pier Repair		\$ 1,000.00
Water		\$ 600.00
Building Repair		\$ 500.00
Ground Maintenance		\$ 8,000.00
Maintenance Supplies		\$ 500.00
Repair & Maintenance of Equipment		\$ 1,500.00
Cleaning Supplies		\$ 300.00
Road Maintenance		\$ 6,000.00
Pest Control		\$ 800.00
Fuel Vehicles		\$ 850.00
Gatehouse Maintenance		\$ 1,100.00
		\$ 32,575.00
Ecology & Landscaping		
Tree Trimming and Removal		\$ 1,000.00
Tree Replacement		\$ 1,000.00
		\$ 2,000.00

FOR YOUR VOTING CONSIDERATION

Projected Income	Revenue	Expenses
Parks and Rec		
Clubhouse Cleaning * Per Contract		\$ 1,650.00
Scheduled Events - 3 cookouts/Easter/Ladies Night/Festival/Potlucks		\$ 1,580.00
Special Events - Food, Beverage, crafts, & music, etc.		\$ 400.00
Gatehouse Janitorial Service * Per con-		\$ 420.00
Supplies - Cleaning		\$ 500.00
Supplies - Disposables (Plates, cups and cutlery)		\$ 650.00
Playground Equipment * One new structure		\$ 2,000.00
Park Attendant - Summer \$100.00 per		\$ 500.00
		\$ 7,700.00
Paid office Staff		\$ 25,000.00
		\$ 25,000.00
Long Range Planning Committee		
Move New Gates		\$ 3,000.00
Total	\$ 100,575.00	\$ 100,575.00

Place
Stamp
Here

Mail this ballot and/or the proxy to:

Kitty Jarrell,
Nominating Committee Chairperson

810 Arrowhead Trail.,
Edenton, NC. 27932

Fold here

APOA BALLOT 2026

Membership Number (REQUIRED)

Approve Candidates (info on pg.2)

1. **Bill Piles** Please circle one: **YES** **NO**

2. **Michelle Burgess** Please circle one: **YES** **NO**

Approve Schedule of Events (pg. 3)

Please circle one: **YES** **NO**

Approve Budget for Fiscal Year 2026-2027 (pg. 4)

Please circle one: **YES** **NO**

There are 3 ways to submit your ballot:

Drop off at the secure Ballot Box in front of the office before Tuesday, March 31

Bring with you to the annual meeting

Send by Mail to:

Kitty Jarrell,

Nominating Committee Chairperson

810 Arrowhead Trail.,

Edenton, NC. 27932

Please note: If your membership number is not filled in, your vote will not be counted.

This is an opportunity for you to share thoughts/ideas with the community. All information will be anonymous. Thank you for your participation.

Comments, Questions, Suggestions

2026 ELECTION NEWS

NOMINATING COMMITTEE

APOA Annual election is to be held on April 4, 2026

The 2026 nominating committee is established. Chairperson is Kitty Jarrell. Members are: George Bitar, Debbie Parker, Jackie Hugee, Becky Yaeckel, Gretchen & Don Carlan. We thank them for their work on the committee.

Board Elections are held to fill SEATS, not Positions.

POSITIONS are determined by the board members.

Candidates are needed to fill the three annual seats open each year.

For the 2026-2027 election, the three members whose terms expire are: Lynn McCleary, Michelle Burgess and Bill Piles. All are eligible to run. (Michelle has been appointed to fill Donna Pitt's seat).

If an elected board member gives up their seat prior to the end of the term, a qualified candidate can be appointed by the board to fill the unexpired time.

There are two candidates for the current election: Bill Piles, the current Director of Public Works and the interim director of Building Control and Michelle Burgess, the interim Secretary.

A bit about the Candidates:

Bill Piles

has been on the board for 3 1/2 years. He was appointed in 2022 and elected in 2023. In addition to his position as director of Public Works, Bill is also the interim director of Building Control. He is responsible, along with James Bunn and Sam Verzwylt, for mowing the AB lawns and right-of-ways; maintaining equipment; approving building requests; filling in the slag on unpaved roads; and approving contracts among other AB business.

Michelle Burgess

I have been a full-time Arrowhead Beach member for 30+ years and was appointed to fill a vacant Board seat in September 2025. I have since served as Secretary of the APOA and I am running for election in hopes of continuing to keep our community organized, informed, and smoothly. My experience includes managing complex projects for students in a high school testing setting. I have worked in real estate sales (previously licensed Real Estate Agent & legal – real estate legal assistant processing and preparing closings) and customer service. I would be honored to continue serving our neighborhood and would greatly appreciate your support in helping our community thrive!