

ARROWHEAD PROPERTY OWNERS ASSOCIATION
MINUTES OF MONTHLY MEETING
November 10, 2018

Property owners present: 24

Call to order by President Colleen Nicholas @ 9:04 AM

Invocation by Steve Mullen

Roll Call:

Ken Nowlin	PRESENT
Chuck DeMoulin	PRESENT
Brenda DeMoulin	PRESENT
Colleen Nicholas	PRESENT
Dana Nicholas	PRESENT
Steve Mullen	PRESENT
Lisa Bullock	PRESENT
John Lillard	PRESENT
Kristy Bunch	PRESENT

Minutes of the Oct. 13, 2018 Business Meeting were read and approved 8-0.

COMMITTEE REPORTS

Ecology – Ken Nowlin reported rain for Oct. was 1 1/8". One tree cutting permit approved.

Public Works – Steve Mullen reported that there were several trees down from the recent storms. Five trees were cut down & removed by Bagley. Rick has cleaned the streets of debris from the storms.

Building Control – Chuck DeMoulin reported 2 letters were sent to property owners to appear before the Board to explain why they have not complied with requests to correct violations on their property. One owner corrected the violation and their appearance was rescinded. The other owner failed to appear and the violation remains. Bids have been requested from outside contractors for the cost of correcting the violation. A letter was sent to the owner advising of this action, plus a warning that if the contractor is not paid in a timely fashion he will be reported to the credit bureau and sent to collections.

One letter was sent regarding accumulation of undergrowth, vines and weeds.

Treasurer – Brenda DeMoulin reported that total income May through Oct. was \$90,116.88. Expenses for the same period was \$49,023.28. We are \$4276.88 over our budgeted income. Reserve balance as of 10/31 is \$104,721.15. Vending income is \$945.50 and expenses of \$632.48 (313.02 net income).

President/Communications Committee – Colleen Nicholas reported that there will be a folding party for the Nov/Dec newsletter the following Wed. Also, a sheet has been put at the back for members to fill out their email address in order to receive newsletters/notices. Colleen also reported there will be a food drive for the food pantry in Edenton from 11/13 until 12/14. There is a box at the office for drop-offs. Bandon Chapel will also participate with a box available during services.

Neighborhood Watch – Dana Nicholas reported that a meeting of NW was held on 10/25 @ 4:30 with 8 members present. Members discussed recent capture of the person responsible for a rash of break-ins in AB and Chowan Beach. Members also discussed patrols on Halloween night

and a breakdown of members on patrol was given. Each patrol was given a bag of candy to distribute as well. Golf cart guidelines were also discussed. Members reported 180 hours of patrol time in the previous 90 days. The next meeting will be held in January.

Parks & Recreation – Kristy Bunch reported the clubhouse was rented once in Oct. The fall festival was held on 10/28 with approx. 30 people attending and enjoying crafts and games. The hayride was cancelled due to weather. The appreciation dinner in Oct. for volunteers had 45 in attendance and a wide variety of food was enjoyed by all. The anniversary celebration (held after the last business meeting) had about 20 people attending to enjoy cake, snacks, drinks and a slideshow of pictures from the past to the present. Upcoming events include clubhouse decoration on 11/26, AB clean-up on 12/1, with the covered dish dinner that night hosted by Chuck and Brenda DeMoulin. 12/8 is the Edenton Christmas parade downtown so the business meeting will be held at 1:30 PM.

Legal – Lisa Bullock reported 7 past due letters have been sent out. Homeowners have until 11/15 to respond. After that we will prepare complaints to file judgments against properties. Another lien has been placed as of 11/2.

Vice President – John Lillard reported on the security cameras. 8 cameras will be purchased and Rick will install. The by-law committee is working on suggestions for changes to the by-laws.

NEW BUSINESS

Steve Mullen reported that \$1000 is needed for the tree removal. Normally the amount is voted before the removal but it was an emergency situation. Board members voted 8-0 to approve the amount. A permit was approved for the handicap ramp. An amount not to exceed \$2000 is needed for the ramp. The Board approved it 8-0. Steve also reported that 6-8 new grills are needed for the park.

Brenda DeMoulin reported that credit cards are now accepted for payment of dues. Our fee for the service is \$25 per month. There is a \$3 charge to use credit cards.

John Lillard reported that the food pantry is looking for 12 families that need assistance to participate in a program that allows children and students a chance to help stock at the pantry.

The Nominating Committee has been formed with Becky Yaeckel as chairperson. Members include Wanda Smith, Patti Leich, Kitty Jarrell, Barbara Sutton and Becky Ellsworth. The committee was approved by the Board 8-0. Those intending to run for the Board must submit their resume by Jan. 4 @ 10 AM. Ballots will go out in the March/April newsletter and must be returned by April 4.

Audio recordings of meetings can be reviewed at the office. Five days prior notice must be given in order to review.

February covered dish will be hosted by Dana and Colleen Nicholas and will be a dinner/dance.

Meeting opened to members.

Steve Mullen gave the benediction.

The meeting was adjourned at 10:25 am.